

## PHOTOGRAPHIC LABORATORY TECHNICIAN SERIES

Code No.	Class Title	Occ. Area	Work Area	Prob. Period	Effective Date
4062	Photographic Technician I	02	662	6 mo.	04/21/89
4063	Photographic Technician II	02	662	6 mo.	04/21/89
4064	Photographic Technician III	02	662	6 mo.	04/21/89

Promotional Line: 128\*

### Series Narrative

Employees in this series perform technical laboratory duties involved in the development and printing of photographic films.

### DESCRIPTIONS OF LEVELS OF WORK

#### **Level I: Photographic Technician I** **4062**

Employees at this level perform duties involving simple techniques in standard photographic laboratory processes. They work under direct supervision from a designated supervisor.

A Photographic Technician I typically--

1. develops black-and-white film and makes prints and enlargements, following simple prescribed procedures and using standard equipment
2. washes and dries prints
3. trims and mounts prints; binds slides
4. opaques litho negatives
5. sorts and assembles completed work according to job order
6. assists in ordering, storing, and taking inventory of supplies and equipment
7. cleans equipment
8. assists students and instructional staff in a program designed to teach procedures and techniques of photographic laboratory processes
9. assists in making blueprints, photostats, and identification cards
10. performs other related duties as assigned

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\* See the Promotional Line List for a listing of all the classes in this Promotional line.

**Level II: Photographic Technician II****4063**

Employees at this level perform duties involving complex techniques in a full range of standard photographic laboratory processes. They work under general supervision from a designated supervisor.

A Photographic Technician II typically--

1. develops black-and-white film, inspecting film for irregularities from over- or under-exposure
2. makes black-and-white prints, enlargements, and duplicate slides, exercising skill and judgment in compensating for imperfections in negatives and producing work of technical excellence
3. assists in the operation of mechanical continuous-processing equipment
4. performs quality control in black-and-white processes, utilizing densitometers, photometers, exposure calculators, and other sensitometric devices
5. develops and prints color film and performs other color-processing tasks, adhering closely to prescribed procedures
6. retouches negatives and tone prints when work is routine
7. assists students and instructional staff in a program designed to teach procedures and techniques of photographic laboratory processes
8. performs other related duties as assigned

**Level III: Photographic Technician III****4064**

Employees at this level perform duties involving highly complex techniques in a wide range of both standard and innovative photographic laboratory processes. They work under general supervision from a designated supervisor.

A Photographic Technician III typically--

1. operates mechanical continuous-processing equipment that requires determination of exact exposure, paper contrast, and other variables without opportunity to evaluate test prints
2. performs quality control in both black-and-white and color processes, utilizing densitometers, photometers, exposure calculators, and other sensitometric testing devices
3. makes color prints, enlargements, and duplicate slides, exercising skill and judgment in performing complex and critical procedures with work performed at this level involving variance in the treatment of materials based on condition to achieve color control and correction and produce optimal color results

4. operates unconventional electronic equipment and applies special techniques to achieve particular results or to produce photographic work of technical excellence from improperly exposed or developed films
5. retouches negatives and tone prints when work is complex and desired results are difficult to achieve
6. prints black-and-white and color slides and display transparencies using both negative-positive and reversal processes
7. develops and modifies procedures and techniques to utilize new materials and equipment or to implement entire new processes
8. is responsible for maintaining electronic and mechanical equipment in proper operating condition
9. assists students and instructional staff in a program designed to teach procedures and techniques of photographic laboratory processes
10. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:

**Level I: Photographic Technician I**

**4062**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

none

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. knowledge and mental development equivalent to that required for graduation from high school

**Level II: Photographic Technician II**

**4063**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. one year of experience in photographic laboratory work

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. knowledge and mental development equivalent to that required for graduation from high school

**Level III: Photographic Technician III**

**4064**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. two years of experience in photographic laboratory work

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. knowledge and mental development equivalent to that required for graduation from high school

Photographic Technician I  
Photographic Technician II  
Photographic Technician III

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